

**APPROVED MINUTES
COLDSPRINGS TOWNSHIP
REGULAR BOARD MEETING MINUTES
COLDSPRINGS TOWNSHIP HALL-COUNTY ROAD 571
MONDAY, AUGUST 12, 2024 5:00 P.M.**

APPROVED
approved 09/09/2024

Trustee Delaney called the meeting to order at 5:00 p.m.

Pledge of Allegiance

Board members present at roll call were, Clerk Gentelia, Trustee Phillips, Trustee Delaney and Treasurer Moses. Supervisor Hoffman is absent Twelve (12) members of the public were present, including Deputy from the Kalkaska County Sheriff's Office.

Adoption of the Agenda: Add under New Business (F) Consider Approval to Apply for a Blarney Castle Fleet Card. **Motion** by Delaney, **second** by Phillips, to adopt the agenda as amended. All Ayes, Motion Carried.

Establish any conflict of interest of items that are on the agenda: None

Approval of Minutes from July 8, 2024 Regular Board Meeting: **Motion** by Delaney, **second** by Gentelia, to approve the minutes from July 8, 2024 Regular Board Meeting as presented. All Ayes, Motion Carried.

Correspondence:

(A) Letter of Resignation – Trustee Phillips

- a. Thank you, Carol, for stepping in to fill a much needed role on the board
- b. Carol has done a great job
- c. Lots of attention to detail
- d. Motion by Gentelia, second by Delaney, to accept resignation of Trustee Phillips. All Ayes, Motion Carried.

(B) Reeser Civil Infraction

- a. Was dismissed by Judge due to complainant not attending hearing

(C) TAG Tower Application

(D) Request to add Moments of Excellence to agenda. Will add after approval of minutes and before Correspondence.

Assessors Report:

Memorandum

Aug 4, 2024

To: Coldsprings Township Board

From: Sally Murray, MAAO

810 Cottageview Dr, Suite 301, Traverse City, MI 49684

231.499.7682

SallyAnnMurray8120@gmail.com

Subject: Assessor Report-August-2024

The July Board of Review met on Tuesday July 16th to correct clerical errors and mutual mistakes of fact as outlined in the General Property Tax Act (Michigan Compiled Laws Section 211.53b). There were three action items on the docket which were processed.

At this time of year, I am monitoring new construction projects and performing routine site inspections—in addition to general administrative duties.

As always, feel free to contact me if you have any questions or concerns!

Sally

(A) Private Road Application – Manistee Ridge

(B) Consider Appointing Gosling Czubak as Township Engineer of Record

- a. Recommended by Road Commission
- b. Question: Can we use them for other uses?
 - i. Yes, for engineering and design work
- c. Engineer of Record for a year and then review
- d. Obtain a Letter of Engagement
- e. Motion by Delaney, second by Gentelia, to approve Gosling Czubak as Township Engineer of Record. A roll call vote was taken: Ayes – Phillips, Delaney, Moses, Gentelia; Nays – None; Absent – Hoffman. Motion Carried

Coldsprings Branch Library – No Report

Committee Reports:

(A) Planning & Maintenance:

Coldsprings Township maintenance activity report, August 2024 meeting

TOWNSHIP HALL:

o There still appears to be a malfunction with a recently-installed garage door opener. Joe is watching it for an apparent issue with moisture entering the unit.

CEMETERY:

o No new information to report.

SANDS PARK:

o The GFL waste totes continue to be abused by the public for their personal household trash disposal. Two incidents have been referred to law enforcement. Joe and Patrick are designing a modification to the totes that will only allow the lid to be opened enough to accept smaller items and not large garbage bags.

o The two remaining swim buoy tethers were rebuilt to avoid their sneaky attempted future escapes.

o Driving golf carts and side-by-side motorized vehicles on the park nonpaved grounds, beach area, sidewalks and pavilion area is increasing, and most drivers appear bewildered or offended when reminded of the ordinance.

o We have abandoned using the services of Arborist Bo Burke due to lack of progress in getting the trees sampled. In the meantime, 14 trees have recently been identified as either dead or dying, including some maples and a birch.

o The July quarterly well test sample was submitted to the Health Department and it was negative for presence of bacteria. The results were posted at the park as required. The next sample is due in early October. I have the test kit and will assist with the collection if needed.

o Discussions need to occur soon with DHD#10 to deactivate the park well pump and convert it to a non-potable and locked water supply for irrigation and cleaning. Gil Smith of Living Water Well Service has our historical notes and stands ready to assist us with discussions with the Kalkaska County environmental sanitarian that would oversee this

change. I recommend this be a priority for the Township over the next few months.

o We had another storm event that resulted in over three inches of rainfall in a very short time, which further damaged the beach area. Joe and Patrick spent a morning raking the beach to accomplish a minor repair to the erosion trench. It looks vastly improved, even though it's a temporary fix until the larger erosion issue is addressed in the coming weeks. The sidewalk-end dock platform should be ready soon.

o Although the board approved the asphalt repair bid at last month's meeting, the contractor seems to be non-responsive to the Clerk's requests to finalize the bid award. I am unsure how the board wants to proceed in terms waiting for their response, or invalidating the award and moving to the next bidder. Joe and Patrick have attempted to temporarily repair the potholes at the launch site.

o The boat ramp continues to have extremely heavy use. There is significant damage, rebar exposure, and degradation to the concrete planks/ramp underwater structure. The DNR Parks and Recreation Division has a Waterways grant program that assists in paying for engineering design, construction, and refurbishing of boating access sites. I contacted the coordinator for this program and we had a very informative conversation about our project, and he thought that we would be a good grant candidate for our boat ramp rebuild. He assists with application writing and submission. The grants for the engineering and design are good for three years. Application deadlines are April 1 of every year. He recommended we talk with our neighbors at Whitewater Township who just completed their rebuild under this program. I recommend that the township make this a high priority project during the winter 2024/25 to make the April 1 application deadline.

o We continue to remind park patrons to leash their dogs, sometimes receiving harsh words, criticism and even profanity back, not to mention the large amount of poop cleanup. We continue to receive complaints and legitimate concerns from compliant dog walkers about recent unleashed dog incidents where the negligent other owner is present and does nothing to control their dog. Apparently there were two recent incidents of unleashed dog attacks at the park that were not reported.

OTHER:

o I want to express my gratitude for the time I invested working for the citizens of Coldsprings Township. I enjoyed the experience, learned MANY new things (especially about trees), and treasure the friendships and acquaintances I have made with township staff, trustees, contractors, law enforcement, and members of the public. Everyone at the Township works so hard and I am proud to have been a part of this fine group of public servants. Thank you.

Carol Phillips

(B) Fireboard:

COLDSPRINGS- EXCELSIOR FIRE & RESCUE
MINUTES
August 7, 2024

Call to order @ 5:00 p.m.

Roll Call: Dick Paternoster, Gayenell Gentelia, Dawn Moses, Norm Groner, Annie Wallace. Also present, Chief Rusty Headley and Captain Steve Guidebeck.

Agenda: Motion by Paternoster, 2nd by Wallace to approve agenda as presented. All ayes, motion carried.

Minutes: Minutes of the July 3, 2024. Motion Paternoster, 2nd by Moses to approve. All ayes, motion carried.

Old business: * No new Cadets. Gentelia suggested setting up a booth at the Blazer Bash which will be held August 22. Motion by Wallace, 2nd by Gentelia to spend up to \$500 to purchase a banner, flyers, etc., to promoted the Cadet Program. All ayes, motion carried.

Run Report for July: Fire-8, Medical-32. Frederic Runs: Grayling-0, Kalkaska Memorial-11, Munson 11, Cancelled-0, Refusal 13, DOA-1, Other-0

Chief's Report: *Generator work is starting.

Bills and Wages: Motion by Gentelia, 2nd by Paternoster to pay bills and wages for August in the amount of \$40,558.37. Roll: Gentelia-yes, Paternoster-yes, Moses-yes, Groner-yes, Wallace-yes. Motion carried. Check # 10831-10834 & 10839-10853 were used for payments.

New Business: * A letter to C.E.T.A. Board about giving them our old generator.

Public comment: None

Upon proper motion, meeting adjourned at 5:53 p.m.

Annie Wallace, Clerk

(C) Road Commission:

Road Committee Report Coldsprings Township Board Meeting August 12, 2024

The last meeting of the Kalkaska County Road Commission board was held on Wednesday, July 17, 2024.

1. Reminded John Rogers that we wanted a second bringing. The bringing was done a few days ago.
2. I requested John Roger's recommendations for a township engineer of record.
3. Followed up on our "sign request" to help direct traffic to the Sands Park boat launch, instead of using Shore Road. The sign was temporarily installed by the KCRC on August 1, 2024.
4. Sunset Trail - 2.12 miles of Chip & Seal, wedging and shoulder work using Afton stone. Shoulder work is planned for this year, but Chip & Seal will be in 2025.

Old business

1. Nothing new to report - As requested by residents of East Shore Drive, we are looking into "radar speed limit signs". I previously researched this a couple years ago and discussed it with the board. I spoke with John Rogers on May 22nd, and he referred me to Clearwater Township who just last week installed 4 radar speed limit signs. I spoke with the trustee who did the research, and he sent me all of their information. Clearwater Township paid about \$3,300 per sign, whereas our previous cost estimates were closer to \$4,500 per sign. Clearwater used their Metro Funds to pay for the signs. A resident and I will visit Clearwater's signs to see if they would work for us and I will report back to the board. Clearwater is saving the data collected by the signs to see how much of a difference the radar signs make and will forward a recap to me.
2. East Shore Drive reconstruction – Our Assessor is determining the boundaries of the potential Special Assessment District.
3. Shore Road – Repair of concrete driveways that cracked and pealed after repaving last year. This is on KCRC's project list for 2024.

Rick Delaney
Coldsprings Township Trustee

(D) Sheriff Department:

- a. Review of Sheriff's Report
- b. Deputy Farrier on vacation
- c. Sheriff's Report is available in the Clerk's office

(E) County Commissioner – None

(F) Hospital

- There were two Hospital Board meetings since Township Board last met
- July 23, 2024 Meeting
 - Kevin Rogols retiring March 2025
 - Candidates by October 2024
 - Full Board Interviews in November
 - Draft Transfer Agreement was distributed to board for review
 - Articles of Incorporation amendments (Legal verbiage)
 - Township will have decisions to make if KMHC goes to a 501c3 not-for-profit
- August 8, 2024 Meeting
 - Moments of Excellence
 - Center of Rural Health toured KMHC
 - Thoroughly impressed with KMHC
 - They were curious as to how we are able to provide services at KMHC
 - KMHC a role model for rural hospitals in the USA
 - Board adopted Resolution Approving Transfer Agreement and Submitting Kalkaska Memorial Health Center Transfer Proposal for the November 2024 Election

(G) Drain Commissioner/Manistee Lake Improvement

- a. MLIB
 - i. Spring milfoil survey was conducted
 - 1. Spring treatment highly successful
 - 2. New milfoil patches in main part of the lake
 - 3. May need to treat 4 ½ acres
- b. Dr. David Jude is coming – 2 nets for 2 nights

Treasurers Report:

General Fund:	376,999.09
Tax Account:	277,450.81
Road Millage:	19,995.72
Cash on Hand:	200.00

Michigan CLASS

All Accounts:	1,115,156.78
Corporate:	382,120.42
Road Millage:	105,676.17
Building Fund:	66,641.75
Improvement:	477,108.09
Metro:	45,069.17
LCSA:	28,541.18

- Treasurer is currently accepting tax payments
- In process of getting credit card processing in place
- New Deputy Treasurer will be Becky Priami

Motion by Gentelia, second by Delaney, to approve Treasurers Report. A roll call vote was taken: Ayes – Delaney, Moses, Gentelia, Phillips; Nays – None; Absent – Hoffman. Motion Carried.

PUBLIC INPUT ON BUSINESS ITEM (as listed on the agenda): 6:05 PM - None

OLD BUSINESS:

(A) ARPA Funds Update

- a. No update other than reminder we need to allocate by Dec. 31, 2024

(B) Blight

- a. 4886 County Road 571 NE
 - i. Hearing was held on August 6
 - ii. Judgement in favor of township
 - iii. 30 days to cleanup
 - iv. Township will have authorization to cleanup at owners' expense after 30 days
- b. Consider Approval to Remove 4050 County Road 571 NE From Blighted Property List
 - i. Owners have cleaned up considerably
 - ii. Hearing is scheduled for September 4
 - iii. If approved, we will ask for a dismissal
 - iv. Motin by Gentelia, second by Phillips, to remove 4050 County Road 571 NE from blighted property list. A roll call vote was taken: Ayes – Moses, Gentelia, Phillips, Delaney; Nays – None; Absent – Hoffman. Motion Carried.

(C) Website Update

- a. Significant issues with current website
- b. Have reviewed mock up
- c. Credit card link will be available
- d. Created a township logo
- e. We have received approval for .gov domain, will change email addresses, too

NEW BUSINESS:

(A) Consider Appointing Patrick Eavey to Township Trustee

- a. Motion by Gentelia, second by Phillips, to appoint Patrick Eavey to Township Trustee to complete current term. A roll call vote was taken: Ayes – Gentelia, Phillips, Delaney, Moses; Nays – None; Absent – Hoffman. Motion Carried.

(B) Consider Approval of Todd's Welding Proposal for Drainage Project at Sands Park

- a. Will resolve ongoing issue with water runoff to beach area
- b. Will have an overview and pre-construction meeting with Patrick
- c. Motion by Delaney, second by Gentelia, to approve Todd's Welding Proposal of \$9,500 for drainage project at Sands Park. A roll call vote was taken: Ayes – Phillips, Delaney, Moses, Gentelia; Nays – None; Absent – Hoffman. Motion Carried

(C) Consider Approval to Purchase a Refrigerator

- a. Motion by Phillips, second by Moses, to approve up to \$2,000 for a new refrigerator. A roll call vote was taken: Ayes – Delaney, Moses, Gentelia, Phillips; Nays – None; Absent – Hoffman. Motion Carried.

(D) Consider Approval of Tree Removal Proposal from Helsel Tree Service

- a. Another 14 trees are dead or dying at Sands Park as discussed in Maintenance Report
- b. Will remove all debris

- c. Will leave some mulch at the horseshoe pit for the news trees on the shoreline of beach
- d. Motion by Phillips, second by Delaney, to accept Helsel Tree Service bid of \$9,100 to remove 14 trees. A roll call vote was taken: Ayes – Moses, Gentelia, Phillips, Delaney; Nays – None; Absent – Hoffman. Motion Carried.

(E) Consider Adoption of Amended Ordinance 1 of 2012 – Sands Park

- a. Motion by Gentelia, second by Moses, to adopt amended Ordinance 1 of 2012 – Sands Park. A roll call vote was taken: Ayes – Gentelia, Phillips, Delaney, Moses; Nays – None; Absent – Hoffman. Motion Carried.

(F) Consider Approval to Apply for a Blarney Castle Fleet Card

- a. Issues with getting gas at Waters Edge
- b. Treasurer suggested obtaining a debit card instead with a \$500 limit
- c. Motion by Moses, second by Delaney, to secure a \$500 limit debit card. A roll call vote was taken: Ayes – Phillips, Delaney, Moses, Gentelia; Nays – None; Absent – Hoffman. Motion Carried.

Approval of Bills:

- A Motion by Delaney, second by Phillips, to approve \$65,851.60 to pay August 2024 bills. A roll call vote was taken: Ayes – Delaney, Moses, Gentelia, Phillips; Nays – None; Absent – Hoffman. Motion Carried.

Public Comment: Started at – 6:56 PM

- M. Coles – Private Road Ordinance
 - Was a Special Permit applied for Maple Valley
 - Contractor is going above and beyond the terms of the contract
 - Contractor is widening road on June 3 and Aug 8
 - Road is washing away with the rain and causing erosion
 - Road is turning into beach sand; gravel is being shoved to the side of the road
 - Contractor is not responding to calls
- D. Moses
 - Thanks to township for support of local millages
 - Can we begin the meeting with Moments of Excellence
- R. Delaney
 - Elated road millage passed
 - 4 years ago millage brought \$85,000 for roads, took 4 years to accumulate funds for Covert Road
 - New millage will bring in \$245,000 a year
 - Thank you to everyone that voted

Adjournment:

Motion to adjourn at 7:07 p.m. by Delaney, **second** by Phillips. All Aye, Motion Carried.

Next meeting Monday, September 9 , 2024 at 5:00 PM

Gayenell Gentelia, Clerk, Coldsprings Township